



# ABINGTON PUBLIC SCHOOLS

ADMINISTRATIVE OFFICES  
One Ralph Hamlin Lane  
Abington, MA 02351-2003  
[www.abington.k12.ma.us](http://www.abington.k12.ma.us)

PETER G. SCHAFER  
SUPERINTENDENT

FELICIA MOSCHELLA  
ASSISTANT SUPERINTENDENT FOR  
BUSINESS AND FINANCE  
(781) 982-2150  
FAX (781) 982-2157

December 12, 2008

Re: Raymond Design Associated, Inc.

DYMPNA M. THOMAS, Ph.D.  
ASSISTANT SUPERINTENDENT  
FOR PUPIL PERSONNEL SERVICES  
(781) 982-2175  
TTY (781) 982-2176

To Whom It May Concern:

It is with please that I write a letter to recommend Gene S. Raymond and RDA Associates for a building or renovation project for your school, district or company.

RDA Associates has been working with the Abington Public Schools to complete the replacement of all window and doors at one of our larger school buildings.

During the project:

- RDA field measured the entire school and documented scores of different existing window and door conditions inherent in an original building with additions over time.
- RDA presented a menu of options for various quality, finish, accessories, and scope items; all aimed at maximizing quality and minimize future operational costs.
- RDA provided the district with a series of colored renderings of various window colors and patterns
- RDA introduced a dry-glazed window line with the best insulation characteristics, while providing with the ability to change broken glass and/or insulated panels with minimal disruption. (This specific window system is now the preferred standard for other school department projects.)
- RDA arranged for the installation of a sample window during the design phase to demonstrate aesthetics and flush-out constructability issues
- RDA provided the district with an alternate bid for the gymnasium clerestory windows at no additional charge to the district
- RDA assisted the district with applying for an energy efficiency rebate from their utility company
- RDA provided assistance and a bid package for installation of clutch driven roller shades on all windows

I would also be remiss if I didn't mention the encouragement from Mr. Raymond to review and subsequently change the insulated panel colors on the both window projects in Abington.

It should be noted that RDA has provided the district with support and recommendations throughout the project and continue to do so (with little to no additional compensation).

Please don't hesitate to contact either of us should you have any question regarding the work of Mr. Gene S. Raymond and RDA Associates.

Sincerely,



Felicia Moschella

Assistant Superintendent of Schools



Peter G. Schafer  
Superintendent of Schools

***"The mission of the Abington Public Schools is to provide all students with challenging educational experiences necessary to reach their potential and become informed, responsible citizens."***